If you are a **CURRENT** patient of Grand River Medical Group and **are 65 years of age and older or 16-64 years of age with an underlying condition** (as defined on the CDC website) follow the below instructions to schedule your appointment online.

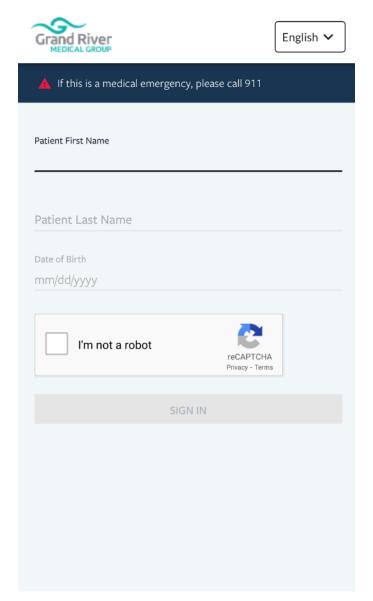
Step-by-step instructions on how to complete the online scheduling after you Click the "Schedule Now" button on the GRMG Website Page

### **VERIFY YOUR ELIGIBILITY**

#### Step 1:

Enter your first name and last name (as shown on your driver's license, state issued ID, or birth certificate) and date of birth.

Click the "I am not a robot" box. Then click "SIGN IN".



Step 2: Click the "Start" button.



English 🗸

# Welcome!

Please use the following form for scheduling your appointment for the first dose of COVID-19 vaccine.

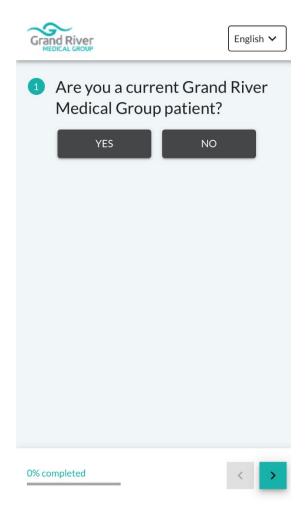
Please click Start to begin the scheduling process.

START

### Step 3:

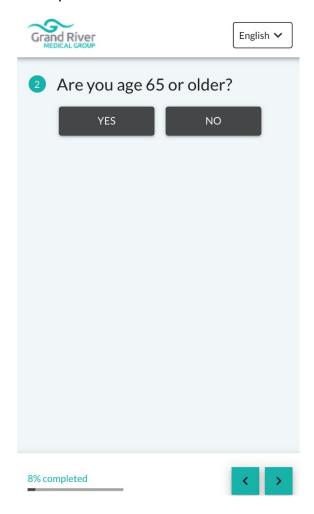
Click "yes" or "no". Please note at this time we are ONLY scheduling CURRENT Grand River Medical Group patients.

If you are not a current GRMG, please contact your primary care provider to request an appointment. If you do not have a primary care provider and are a Dubuque County resident, please contact the Sleeves Up! Line (563) 587-4950. This is an automated phone line and callers will be asked to leave their information on a recording. From there the county will save your information and contact you directly when vaccine is available.



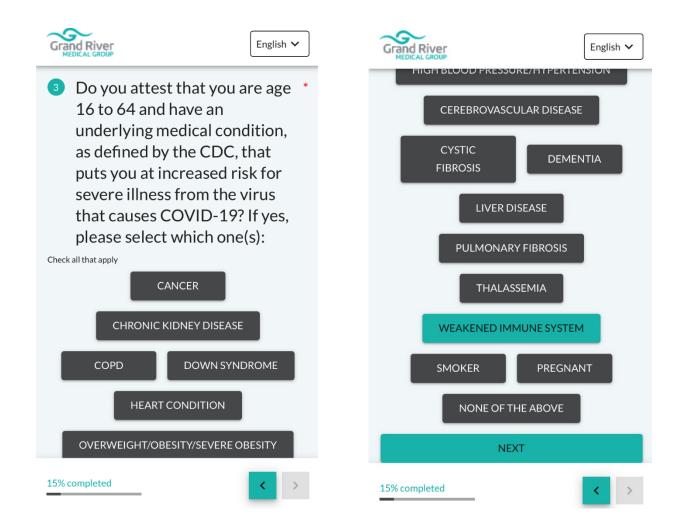
Step 4:

Click "yes" or "no".



#### Step 5:

Click "yes" or "no", check all underlying medical conditions that apply- by clicking on the grey box(es). Those you select will highlight in green. Once you have selected all, click the green "next" button.

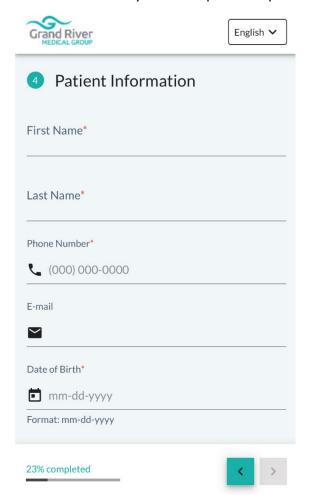


If at any time in the process you are notified that you are not eligible to receive the vaccine, please know we are working through our priority groupings as quickly as we can. If you feel you received that message in error please contact our Vaccine Scheduling line, (563) 589-4055.

## **COMPLETE REGISTRATION/SCHEDULE MY APPOINTMENT**

#### Step 1:

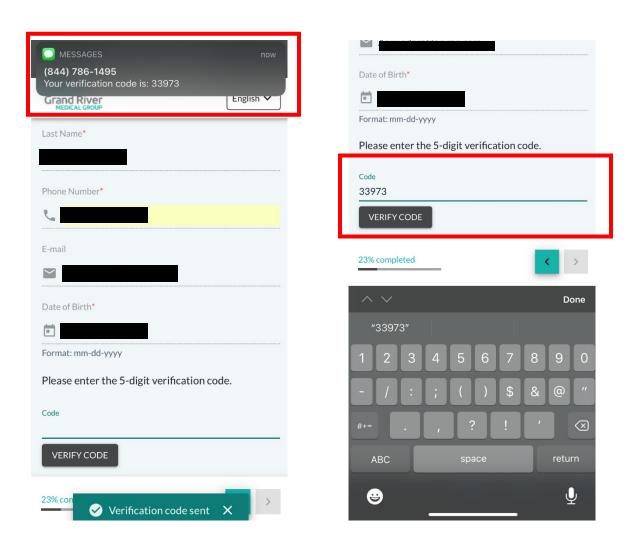
Begin the Registration Form. Enter your first name and last name (as shown on your driver's license, state issued ID, or birth certificate), phone number, email, and date of birth. If you do not have an email you can skip that step.



A verification code will be sent to the contact information we have on file for you. Please note that this is being sent to what is on file, not always the phone/email contact you entered on the above Registration Form, be sure to check all phone and email accounts for the verification code. If you do not receive the verification code, please call our Vaccine Scheduling Line (563) 589-4055 (between the hours of 7:30 AM and 5:00 PM Monday-Friday) to request an appointment by phone.

#### Step 2:

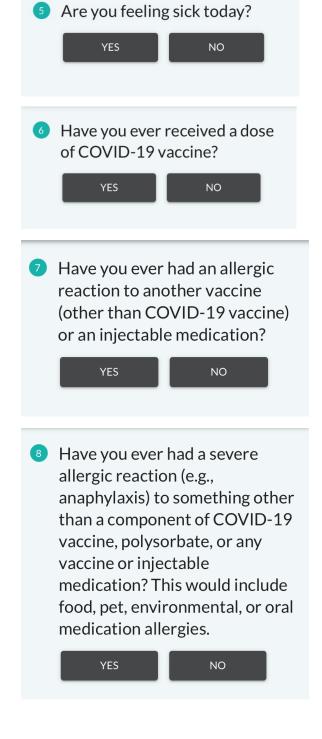
Once you receive your verification code, enter that info the 5-digit verification code box on your registration form and click "Verify Code".

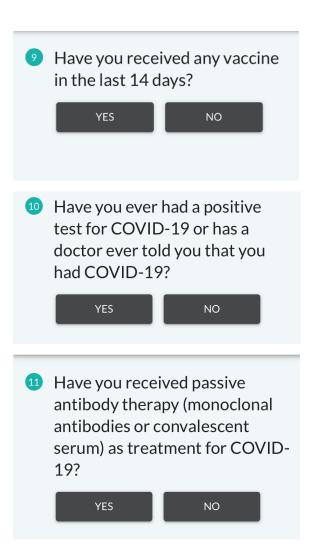


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**Step 3:** Answer a few questions about your current health and vaccine history. Click "yes" or "no".



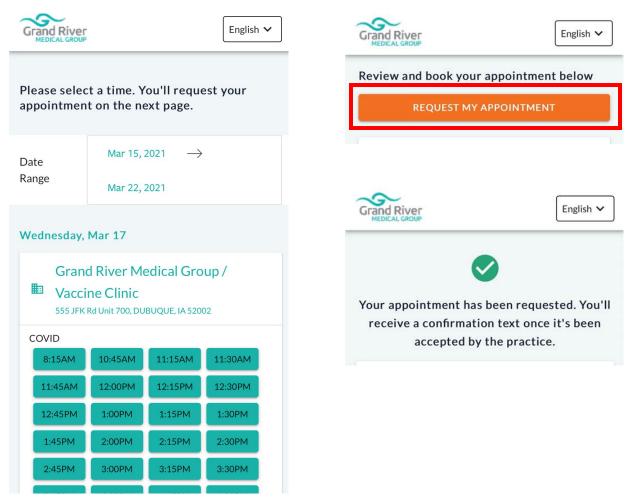


If you answer 'yes', to any of these questions you will be prompted to contact our Vaccine Scheduling Line to discuss your eligibility timeline.

If you can answer 'no', to all of the above questions you will be asked to select a date and time for your vaccine appointment. Please answer the questions above honestly, it is important to ensure you receive the vaccine in the appropriate timeline.

## Step 4:

Select a date and time for your appointment.



After you select the date and time for your appointment, you must click Request my Appointment, to complete the process.

At the end of this process you should receive a confirmation text, call or email "thank you your appointment has been successfully scheduled. If you <u>DO NOT</u> get a confirmation text, <u>PLEASE CALL OUR OFFICE</u> (563) 589-4055. Do not try to schedule another appointment online through the link.

If at any time in the process you are unable to complete the online scheduling request, please contact our Vaccine Scheduling Line (563) 589-4055.